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BID DOCUMENTS AND REQUIRED DOCUMENTATION

All documents in this section shall be completed, signed and submitted with the bid package – Failure to submit the bid documents and other documents so specified may be cause to reject the bid for being non-responsive (N.J.S.A. 18A:18A-2(y)).



Janet Behrmann
School Business Administrator/Board Secretary

BID PROPOSAL FORM

Addition to Baxel Hall

Bid No. 25-16

Bid Date July 1, 2025

The bidder acknowledges that he/she has carefully examined the plans, specifications and advertisement for bid for the above referenced project. The bidder confirms that he/she has inspected the site of the work and will contract to do all the work and furnish all materials mentioned in said plans and specifications. Work will be accomplished in the manner prescribed therein.

BASE BID: Addition to Baxel Hall

<u>Thirty Two Million Six Hundred Fifty Four Thousand</u>	<u>\$ 32,654,000.00</u>
Words	Figures
Dollars	

CONTINGENCY/GENERAL REPAIR ALLOWANCE: (To be used if and when directed by the Union County Vocational-Technical Schools in accordance with Specification 012100 Allowances)

Two Hundred Thousand Dollars
Words

\$200,000.00
Figures

THIRD PARTY TESTING ALLOWANCE: (To be used if and when directed by the Union County Vocational-Technical Schools in accordance with Specification 012100 Allowances)

One Hundred Thousand Dollars
Words

\$100,000.00
Figures

SOIL WASTE CLASSIFICATION TESTING ALLOWANCE: (To be used if and when directed by the Union County Vocational-Technical Schools in accordance with Specification 012100 Allowances)

Sixty Thousand Dollars
Words

\$60,000.00
Figures

SOILS TRANSPORTATION & DISPOSAL OF CONTAMINATED SOILS IDENTIFIED BY THE WASTE CLASSIFICATION TESTING ALLOWANCE: (To be used if and when directed by the Union County Vocational-Technical Schools in accordance with Specification 012100 Allowances)

Five Hundred Thousand Dollars
Words

\$500,000.00
Figures

BI-DIRECTIONAL ANTENNA SYSTEM ALLOWANCE: (To be used if and when directed by the Union County Vocational-Technical Schools in accordance with Specification 012100 Allowances)

Fifty Thousand Dollars
Words

\$50,000.00
Figures

TRAFFIC CONTROL ALLOWANCE: (To be used if and when directed by the Union County Vocational-Technical Schools in accordance with Specification 012100 Allowances)

Twenty-Five Thousand Dollars
Words

\$25,000.00
Figures

TOTAL BID: (BASE BID ITEM PLUS ALL ABOVE BID ALLOWANCES) AMOUNT:

Thirty Three Million Five Hundred Eighty Nine
Words Thousand Dollars

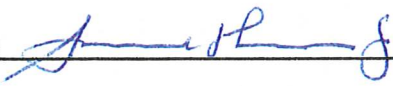
\$ 33,589,000.00
Figures

Name of Company Benard Associates, Inc

Address 321 Hamburg Tpke P.O. Box

City, State, Zip Code Wayne, NJ 07470

Name of Authorized Representative Benard Thomas, Jr

Signature  Date 7-1-25

To be completed, signed and returned with Bid.

ACKNOWLEDGEMENT OF ADDENDUM

Addition to Baxel Hall

Bid No. **25-16**

Bid Date July 1, 2025

The bidder acknowledges receipt of the hereinafter enumerated Addenda which have been issued during the period of bidding and agrees that said Addenda shall become a part of this contract. The bidder shall list below the numbers and issuing dates of the Addenda.

ADDENDA NO.	ISSUING DATES
<u>1</u>	<u>5-27-25</u>
<u>2</u>	<u>6-10-25</u>
<u>3</u>	<u>6-11-25</u>
<u>4</u>	<u>6-19-25</u>
Clarification #1	<u>6-25-25</u>

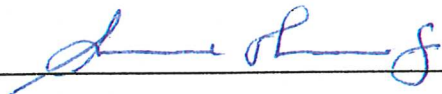
☐ **NO ADDENDA RECEIVED**

Name of Company Benard Associates, Inc

Address 321 Hamburg Tpke P.O. Box

City, State, Zip Code Wayne, NJ 07470

Name of Authorized Representative Benard Thomas, Jr

Signature  Date 7-1-25

To be completed, signed and returned with Bid.

AFFIRMATIVE ACTION—Construction Contracts--Acknowledgement

The undersigned acknowledges and agrees to comply with the following:

AFFIRMATIVE ACTION—EQUAL EMPLOYMENT OPPORTUNITY IN PUBLIC CONTRACTS—EEO

The construction contractor shall complete and submit an Initial Project Workforce Report, Form AA-201 upon notification of award by the Union County Vocational-Technical Schools. Proper completion and submission of this Report shall constitute evidence of the contractor's compliance with the regulations. Failure to submit this form may result in the contract being terminated. The contractor also agrees to submit a copy of the Monthly Project Workforce Report, Form AA-202 once a month thereafter for the duration of the contract to the Department of Labor Workforce and Development and the Board Public Agency Compliance Officer.

All bidders should familiarize themselves with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1.1 et seq. MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE—EXHIBIT B. If awarded a contract, your company/firm will be required to comply with the above requirements.

Contractors and vendors are to familiarize themselves with the following document:

Vendor/Contractor Guidelines for Awarded Public Contracts

The document may be obtained from the New Jersey Division of Purchase and Property, Contract Compliance and Audit Unit, Equal Employment Opportunity (EEO) Program website or by visiting the following link.

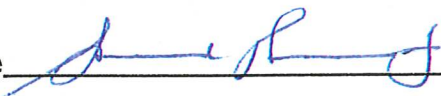
[NJ Department of the Treasury Contract Compliance \(state.nj.us\)](http://state.nj.us)

Name of Company Benard Associates, Inc

Address 321 Hamburg Tpke P.O. Box

City, State, Zip Code Wayne, NJ 07470

Name of Authorized Representative Benard Thomas, Jr

Signature  Date 7-1-25

Bid No. 23-15

To be completed, signed and returned with Bid.

ASSURANCE OF COMPLIANCE

Contact with Students

There may be times during the performance of this contract, where a contracted service provider may come in contact with students of the school district. The district fully understands its obligation to provide to all students and staff members, a safe educational environment. To this end, the district is requiring all bidders to sign a statement of Assurance of Compliance, acknowledging the bidder's understanding of the below-listed requirements and further acknowledging the bidder's assurance of compliance with those listed requirements.

Anti-Bullying Reporting--Requirement

When applicable, the contracted service provider shall comply with all applicable provisions of the New Jersey Anti-Bullying Bill of Rights Act—N.J.S.A. 18A:37-13.1 et seq., all applicable code and regulations, and the Anti-Bullying Policy of the Board. In accordance with N.J.A.C. 6A:16-7.7 (c), a contracted service provider, who has witnessed, or has reliable information that a student has been subject to harassment, intimidation, or bullying shall immediately report the incident to any school administrator or safe schools resource officer, or the School Business Administrator/Board Secretary.

Criminal History Background Checks—N.J.S.A. 18A:6-7.1--Requirement

When applicable, the contracted service provider shall provide to the school district prior to commencement of contract, evidence or proof that each employee assigned to provide services and that comes in **regular contact** with students has had a criminal history background check, and furthermore, that said background check indicates that no criminal history record information exists on file for that worker. Failure to provide proof of criminal history background check for any employee coming in regular contact with students, prior to commencement of contract, may be cause for breach of contract. All contracted service providers shall comply with N.J.S.A. 18A:6-7.6 et seq., and NJDOE Broadcast September 9, 2019, as it pertains to disclosure of information from previous employers, when applicable.

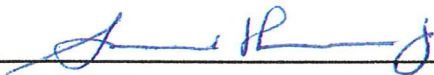
Pre-Employment Requirements

When applicable, all contracted service providers, whose employees have **regular contact with students**, shall comply with the Pre-Employment Requirements in accordance with New Jersey P.L. 2018 c.5, N.J.S.A. 18A:6-7.6 et seq. Contracted service providers are to review the following New Jersey Department of Education, Office of Student Protection—Pre-Employment Resource P.L. 2018 c.5 link below for guidance and compliance procedures.

<http://nj.gov/education/educators/crimhist/preemployment/>

Name of Company Benard Associates, Inc

Name of Authorized Representative Benard Thomas, Jr

Signature  Date 7-1-25

Bid No. 23-15

To be completed, signed and returned with Bid.

Union County Vocational-Technical Schools

Chapter 271

POLITICAL CONTRIBUTION DISCLOSURE FORM

(Contracts that Exceed \$17,500.00)

Ref. N.J.S.A. 19:44-20.26

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Benard Associates, Inc (**Business Entity**) has made the following **reportable** political contributions to any elected official, political candidate or any political committee as defined in N.J.S.A. 19:44-20.26 during the twelve (12) months preceding this award of contract:

Reportable Contributions

<u>Date of Contribution</u>	<u>Amount of Contribution</u>	<u>Name of Recipient Elected Official/ Committee/Candidate</u>	<u>Name of Contributor</u>

The Business Entity may attach additional pages if needed.

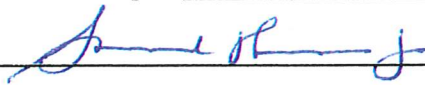
☒ **No Reportable Contributions** (Please check (✓) if applicable.)

I certify that Benard Associates, Inc (**Business Entity**) made **no** reportable contributions to any elected official, political candidate or any political committee as defined in N.J.S.A. 19:44-20.26.

Certification

I certify, that the information provided above is in full compliance with Public Law 2005—Chapter 271.

Name of Authorized Agent Benard Thomas, Jr

Signature  Title President

Business Entity Benard Associates, Inc

Bid No. 23-15

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
 - of the public entity awarding the contract
 - of that county in which that public entity is located
 - of another public entity within that county
 - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$200 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.**

N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures.

**List of Agencies with Elected Officials Required for Political Contribution Disclosure
N.J.S.A. 19:44-20.26**

County Name: Union

State: Governor, and Legislative Leadership Committees

Legislative District #: 20, 21, 22, and 28

State Senator and two members of the General Assembly per district.

County:

Commissioners	County Clerk	Sheriff
County Executive	Surrogate	

Municipalities (Mayor and members of governing body, regardless of title):

Berkeley Heights
Clark
Cranford
Elizabeth
Fanwood
Garwood
Hillside
Kenilworth
Linden
Mountainside
New Providence
Plainfield
Rahway
Roselle
Roselle Park
Scotch Plains
Springfield
Summit
Union Twp.
Westfield
Winfield

Boards of Education (Members of the Board):

School District	School Name
Wallkill Valley Regional High School	Wallkill Valley Regional High School
Berkeley Heights School District	Columbia Middle School
Berkeley Heights School District	Governor Livingston High School

Berkeley Heights School District	Mary Kay McMillin Early Childhood Center
Berkeley Heights School District	Mountain Park School
Berkeley Heights School District	Thomas P. Hughes School
Berkeley Heights School District	William Woodruff School
Clark Township Public School District	Arthur L. Johnson High School
Clark Township Public School District	Carl H. Kumpf School
Clark Township Public School District	Clark Preschool Annex
Clark Township Public School District	Frank K. Hehnly
Clark Township Public School District	Valley Road School
Cranford Public School District	Bloomington Avenue School
Cranford Public School District	Brookside Place School
Cranford Public School District	Cranford High School
Cranford Public School District	Hillside Avenue School
Cranford Public School District	Livingston Avenue School
Cranford Public School District	Orange Avenue School
Cranford Public School District	Walnut Avenue School
Elizabeth Public Schools	Abraham Lincoln School No. 14
Elizabeth Public Schools	Admiral William F. Halsey Jr. Health & Public Safety Academy
Elizabeth Public Schools	Alexander Hamilton Preparatory Academy
Elizabeth Public Schools	Benjamin Franklin School No. 13
Elizabeth Public Schools	Chessie Dentley Roberts Academy School No. 30
Elizabeth Public Schools	Christopher Columbus School No. 15
Elizabeth Public Schools	Donald Stewart Early Childhood Center No 51
Elizabeth Public Schools	Dr. Albert Einstein Academy School No. 29
Elizabeth Public Schools	Dr. Antonia Pantoja School No. 27
Elizabeth Public Schools	Dr. Martin Luther King Jr. Early Childhood Center No 52
Elizabeth Public Schools	Dr. Orlando Edreira Academy School No. 26
Elizabeth Public Schools	Elizabeth High School-Frank J Cicarell Academy
Elizabeth Public Schools	Elmora School No. 12
Elizabeth Public Schools	Frances C. Smith Early Childhood Center No 50
Elizabeth Public Schools	George Washington Academy School No. 1
Elizabeth Public Schools	J. Christian Bollwage Finance Academy
Elizabeth Public Schools	Jerome Dunn Academy No 9
Elizabeth Public Schools	John E. Dwyer Technology Academy
Elizabeth Public Schools	John Marshal School No. 20
Elizabeth Public Schools	Joseph Battin School No 4
Elizabeth Public Schools	Juan Pablo Duarte - Jose Julian Marti School No 28
Elizabeth Public Schools	K. Johnson, D. Vaughan, and M. Jackson STEM Academy
Elizabeth Public Schools	Mabel G. Holmes School No. 5
Elizabeth Public Schools	Madison Monroe School No. 16
Elizabeth Public Schools	Nicholas Murray Butler Academy School No. 23
Elizabeth Public Schools	Nicholas S. Lacorte-Peterstown School No. 3

Elizabeth Public Schools	Robert Morris School No. 18
Elizabeth Public Schools	Sonia Sotomayor School No 25
Elizabeth Public Schools	Terence C. Reilly School No 7
Elizabeth Public Schools	Thomas A. Edison Career and Technical Academy
Elizabeth Public Schools	Thomas Jefferson Arts Academy
Elizabeth Public Schools	Toussaint L'Ouverture-Marquis de Lafayette School No. 6
Elizabeth Public Schools	Victor Mravlag School No. 21
Elizabeth Public Schools	William F. Halloran School No.22
Elizabeth Public Schools	Winfield Scott School No. 2
Elizabeth Public Schools	Woodrow Wilson School No. 19
Elizabeth Public Schools	iPrep Academy School No 8
Garwood Boro	Lincoln
Garwood Boro	Washington School
Hillside Public School District	Abram P. Morris Early Childhood Center
Hillside Public School District	Deanna G. Taylor Academy
Hillside Public School District	Hillside High School
Hillside Public School District	Hillside Innovation Academy
Hillside Public School District	Hurden Looker Elementary School
Hillside Public School District	Ola Edwards Community School
Hillside Public School District	Walter O. Krumbiegel Middle School
Kenilworth School District	David Brearley Middle/High School
Kenilworth School District	Warren G. Harding Elementary School
Linden Public School District	Joseph E. Soehl Middle School
Linden Public School District	Linden High School
Linden Public School District	Myles J. McManus Middle School
Linden Public School District	Number 1
Linden Public School District	Number 10
Linden Public School District	Number 2
Linden Public School District	Number 4
Linden Public School District	Number 5
Linden Public School District	Number 6
Linden Public School District	Number 8
Linden Public School District	Number 9
Morris-Union Jointure Commission School District	Developmental Learning Center New Providence
Morris-Union Jointure Commission School District	Developmental Learning Center Warren
Mountainside School District	Beechwood School
Mountainside School District	Deerfield Elementary School
New Providence School District	Allen W. Roberts School
New Providence School District	New Providence High School
New Providence School District	New Providence Middle School
New Providence School District	Salt Brook School
Plainfield Public School District	Cedarbrook Elementary School
Plainfield Public School District	Charles H. Stillman Elementary School

Plainfield Public School District	Charles and Anna Booker Elementary School
Plainfield Public School District	Clinton Elementary School
Plainfield Public School District	Dewitt D. Barlow Elementary School
Plainfield Public School District	Emerson Community School
Plainfield Public School District	Evergreen Elementary School
Plainfield Public School District	Frederic W. Cook Elementary School
Plainfield Public School District	Hubbard Middle School
Plainfield Public School District	Jefferson Elementary School
Plainfield Public School District	Maxson Middle School
Plainfield Public School District	Pinnacle Academy High School
Plainfield Public School District	Plainfield Academy For The Arts & Advanced Studies
Plainfield Public School District	Plainfield High School
Plainfield Public School District	Washington Community School
Rahway Public School District	Franklin Elementary School
Rahway Public School District	Grover Cleveland Elementary School
Rahway Public School District	Madison Elementary School
Rahway Public School District	Rahway 7th & 8th Grade Academy
Rahway Public School District	Rahway High School
Rahway Public School District	Roosevelt Elementary School
Roselle Park Public School District	Ernest J. Finizio, Jr. - Aldene School
Roselle Park Public School District	Robert Gordon Elementary School
Roselle Park Public School District	Roselle Park High School
Roselle Park Public School District	Roselle Park Middle School
Roselle Park Public School District	Roselle Park Preschool
Roselle Park Public School District	Sherman Elementary School
Roselle Public School District	Abraham Clark High School
Roselle Public School District	Dr. Charles C. Polk School
Roselle Public School District	Grace Wilday Junior High School
Roselle Public School District	Harrison Elementary School
Roselle Public School District	Kindergarten Success Academy
Roselle Public School District	Leonard V Moore Middle School
Roselle Public School District	Washington Elementary School
Scotch Plains-Fanwood School District	Evergreen Elementary School
Scotch Plains-Fanwood School District	Howard B. Brunner Elementary School
Scotch Plains-Fanwood School District	J. Ackerman Coles Elementary School
Scotch Plains-Fanwood School District	Malcolm E Nottingham Middle School
Scotch Plains-Fanwood School District	School One Elementary
Scotch Plains-Fanwood School District	Scotch Plains-Fanwood High School
Scotch Plains-Fanwood School District	Terrill Middle School
Scotch Plains-Fanwood School District	William J. McGinn Elementary School
Springfield Public School District	Edward V. Walton Primary School
Springfield Public School District	Florence M. Gaudier Middle School
Springfield Public School District	James Caldwell Elementary School

Springfield Public School District	Jonathan Dayton High School
Springfield Public School District	Thelma L. Sandmeier Elementary School
Summit Public School District	Brayton Elementary School
Summit Public School District	Franklin Elementary School
Summit Public School District	Jefferson Elementary School
Summit Public School District	Lawton C. Johnson Summit Middle School
Summit Public School District	Lincoln-Hubbard Elementary School
Summit Public School District	Primary Center at Jefferson
Summit Public School District	Primary Center at Wilson
Summit Public School District	Summit High School
Summit Public School District	Washington Elementary School
Township of Union School District	Battle Hill Elementary
Township of Union School District	Burnet Middle School
Township of Union School District	Connecticut Farms Elementary
Township of Union School District	Franklin Elementary
Township of Union School District	Hannah Caldwell Elementary
Township of Union School District	Jefferson Elementary
Township of Union School District	Karamah Middle School
Township of Union School District	Livingston Elementary
Township of Union School District	Union High School
Township of Union School District	Washington Elementary
Union County Educational Services Commission	Crossroads School
Union County Educational Services Commission	Hillcrest Academy-North
Union County Educational Services Commission	Hillcrest Academy-South
Union County Educational Services Commission	Lamberts Mill Academy
Union County Educational Services Commission	Westlake
Union County Educational Services Commission	Work Readiness Academy
Union County Vocational-Technical School District	Academy For Allied Health Sciences
Union County Vocational-Technical School District	Academy For Information Technology
Union County Vocational-Technical School District	Academy For Performing Arts
Union County Vocational-Technical School District	Raymond J. Lesniak Experience, Strength, & Hope Recovery HS
Union County Vocational-Technical School District	Simon Youth Academy
Union County Vocational-Technical School District	Union County Career & Technical Institute
Union County Vocational-Technical School District	Union County Magnet High School
Union County Vocational-Technical School District	Union County Tech
Westfield Public School District	Franklin Elementary School
Westfield Public School District	Jefferson Elementary School
Westfield Public School District	Lincoln Early Childhood Center
Westfield Public School District	McKinley Elementary School
Westfield Public School District	Roosevelt Intermediate School
Westfield Public School District	Tamaqua's Elementary School
Westfield Public School District	Thomas Edison Intermediate School
Westfield Public School District	Washington Elementary School

Westfield Public School District	Westfield Senior High School
Westfield Public School District	Wilson Elementary School
Winfield Township	Winfield Township

Fire Districts (Board of Fire Commissioners):

Berkeley Heights Fire Department
 City Of Linden Fire Department
 Clark Volunteer Fire Department Station 1
 Clark Volunteer Fire Department Station 2
 Cranford Fire Department
 Elizabeth Fire Department
 Elizabeth Fire Department Station 1
 Elizabeth Fire Department Station 2
 Elizabeth Fire Department Station 3
 Elizabeth Fire Department Station 5
 Elizabeth Fire Department Station 6
 Elizabeth Fire Department Station 8
 Fanwood Fire Department
 Garwood Fire Department
 Hillside Fire Department
 Hillside Fire Department
 Juliustown Fire Co
 Kenilworth Fire Department
 Linden Fire Department
 Linden Fire Department Station 1
 Linden Fire Department Station 2
 Linden Fire Department Station 4
 Mountainside Fire Department
 New Providence Fire Department
 Plainfield Fire Department Station 3
 Plainfield Fire Department Station 4
 Plainfield Fire Division
 Rahway Fire Department
 Roselle Fire Department
 Roselle Park Fire Department Engine 1
 Roselle Park Fire Department Engine 2
 Roselle Park Fire Department Engine 3
 Schering-Plough Emergency Fire / Rescue Brigade
 Schering-Plough Emergency Fire Brigade
 Schering-Plough Emergency Fire Brigade
 Scotch Plains Fire Department Station 1
 Scotch Plains Fire Department Station 2
 Springfield Fire Department
 Springfield Township Fire Company
 Summit Fire Department

Township Of Union Fire Department / Emergency Medical Unit Station 1
Township Of Union Fire Department / Emergency Medical Unit Station 2
Union County Fire Science Training Academy
Union Fire Department Station
3 Westfield Fire Department
Station 1 Westfield Fire
Department Station 2 Westfield
Town-Fire Headquarters Winfield
Fire Association
Union County Government Offices
Ambulance Services
Building Departments
Building Inspector
Offices Code
Enforcement Offices
Emergency Services Offices
Hospitals
Police Departments
Sheriff Departments
All Union County Government
Offices Fire Departments in Nearby
Counties Middlesex County, NJ
Morris County, NJ
Somerset County, NJ
Essex County, NJ
Hudson County, NJ
Richmond County,
NY
All Fire Departments in New Jersey

To be completed, signed and returned with Bid.

Union County Vocational-Technical Schools

CONTRACTOR QUESTIONNAIRE/CERTIFICATION

Addition to Baxel Hall

Bid No. **25-16** Bid Date **July 1, 2025**
Name of Company Benard Associates, Inc
Address 321 Hamburg Tpke P.O. Box _____
City, State, Zip Wayne, NJ 07470
Business Phone Number (973) 942-4500 Extension _____
Emergency Phone Number (973) 518-0720 FAX NO. (973) 942-4558
E-Mail ben@benardassociates.com FEIN No. 223266591
DUNS Code (if applicable) 139440312 CAGE Code (if applicable) 4TZQ6

Questionnaire

1. How many years have you been engaged in the contracting business under your present firm or trading name?
32 Years
2. Have you ever failed to complete any work awarded to your company?
☐ Yes ☒ No
If yes, explain _____

3. Have you ever defaulted on a contract?
☐ Yes ☒ No
If yes, explain _____

4. Have you or other principals of your company been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any public works projects by any federal, state, or local agencies, including any "prior negative experience" disqualification pursuant to N.J.S.A. 18A:18A-4 (b) (c)?
☐ Yes ☒ No
If yes, explain _____

(Form continued on next page)

Addition to Baxel Hall

Bid No. 25-16

Bid Date July 1, 2025

Benard Associates, Inc

Name of Company

Experience – Educational Facilities:

The Union County Vocational-Technical School requires evidence from all bidders that they have completed work or projects of a similar nature as outlined in the bid package. Bidders are to provide evidence of satisfactory completion of work of similar nature as outlined in the bid from similar public school districts in New Jersey within the past five (5) years. Bidders are to complete the section on experience and provide supporting documentation with the bid package.

1 Title of Work/Project: Littleton Elementary Classroom Addition
Name of School District: Parsippany Board of Education
Name of School Official: Robin Tedesco Title Business Admin.
Phone Number 973-263-7200 E-Mail rctedesco@pthsd.net
Date(s) of Project: 6/23-11/24

1 Title of Work/Project: Lafayette Estates School
Name of School District: Woodbridge Board of Education
Name of School Official: Brian Wolferman Title Business Admin.
Phone Number 732-602-8536 E-Mail brian.wolfermann@woodbridge.k12.nj.us
Date(s) of Project: 9/22-7/24

1 Title of Work/Project: Central Elem. School Classroom Addition
Name of School District: East Hanover Board of Education
Name of School Official: Carol Delsandro Title Business Admin.
Phone Number 973-887-2112 E-Mail cdelsandro@easthanoverschools.org
Date(s) of Project: 6/23-11/24

(Form continued on next page)

Addition to Baxel Hall

Bid No. 25-16

Bid Date July 1, 2025

Benard Associates, Inc

Name of Company

References

Architects--List names of architects that you have worked with on projects within the last five (5) years.

	<u>Firm</u>	<u>Principal</u>	<u>Phone Number</u>
1.	Parette Somjen Archs.	Marc Parette	973-586-2400
2.	Bilow Garrett Architects	Matt Bilow	201-807-0407
3.	DMR Architects	Pradeep Kapoor	201-288-2600

Name of Company

Bank--List name of principal bank with which your company does business.

	<u>Bank</u>	<u>Officer</u>	<u>Phone Number</u>
	Bank of America	Kevin Rattigan	201-614-6422

Trade--List names of companies within your trade with which your company does business:

	<u>Firm</u>	<u>Principal</u>	<u>Phone Number</u>
1.	All Ply Roofing	James Durante	973-389-0172
2.	Kuiken Brothers	Darlene Westervelt	201-652-1000
3.	Braen Stone	Scott Braen	973-595-6250

(Form continued on next page)

To be completed, signed and returned with Bid.

CONTRACTOR QUESTIONNAIRE/CERTIFICATION--PAGE 4

Addition to Baxel Hall

Bid No. **25-16**

Bid Date **July 1, 2025**

Benard Associates, Inc

Name of Company

CERTIFICATIONS

• **Debarment/Suspension**

I certify that the entity listed on the form or any person employed by this entity, nor the person's affiliates are not debarred or suspended from contracting with a federal government agency, nor debarred or suspended from contracting with the State of New Jersey. The Board will verify the certification by consulting

- New Jersey Department of Treasury – Consolidated Debarment Report
- NJ Department of Labor and Workforce Development– Prevailing Wage Debarment List
- Federal Debarred Vendor List—System for Award Management (SAM.gov)

• **Direct/Indirect Interests**

I declare and certify that no member of the Union County Vocational-Technical Schools, nor any officer or employee or person whose salary is payable in whole or in part by said Board or their immediate family members are directly or indirectly interested in this bid or in the supplies, materials, equipment, work or services to which it relates, or in any portion of profits thereof. If a situation so exists where a Board member, employee, officer of the board has an interest in the bid, etc., then please attach a letter of explanation to this document, duly signed by the president of the firm or company.

• **Gifts; Gratuities; Compensation**

I declare and certify that no person from my firm, business, corporation, association or partnership offered or paid any fee, commission or compensation, or offered any gift, gratuity or other things of value to any school official, board member or employee of the Union County Vocational-Technical Schools.

• **Vendor Contributions**

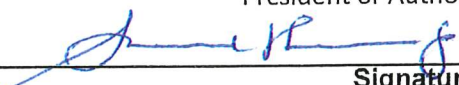
I declare and certify that I fully understand N.J.A.C. 6A:23A-6.3 (a) (1-4) concerning vendor contributions to school board members.

• **False Material Representation/Truth in Contracting**

I further certify that I understand that it is a crime in the second degree in New Jersey to knowingly make a material representation that is false in connection with the negotiation, award or performance of a government contract. I further acknowledge my understanding of the New Jersey Truth in Contracting Laws.

Benard Thomas, Jr

President or Authorized Agent



Signature

To be completed, signed and returned with Bid.

CONTRACTOR REGISTRATION CERTIFICATION

Public Works

Addition to Baxel Hall

Bid No. **25-16**

Bid Date **July 1, 2025**

It is the determination of the Union County Vocational-Technical that this is a public works project which contract amount in total will exceed \$2,000.00 (two thousand dollars), therefore, pursuant to the Public Works Contractor Registration Act -- N.J.S.A. 34:11-56.48 et seq., contractors are to be aware of the following:

No contractor shall bid on any contract for public work as defined in N.J.S.A.34:11-56.26 unless the contractor is registered pursuant to this act. No contractor shall list a subcontractor in a bid proposal for the contract unless the subcontractor is registered pursuant to N.J.S.A.34:11-56.48 et seq., at the time the bid is made. No contractor or subcontractor, including a subcontractor not listed in the bid proposal, shall engage in the performance of any public work subject to the contract unless the contractor or subcontractor is registered pursuant to that act.

I certify that our company understands that the project of the Union County Vocational-Technical Schools requires that all contractors and subcontractors listed in this proposal possess a valid Contractor Registration Certificate at the time the proposal is received by the Board and furthermore certify that I will provide copies of the valid certificates prior to the award of contract.

Name of Company Benard Associates, Inc

Authorized Agent Benard Thomas, Jr Title President

Authorized Signature 

Certificate Number
609365

Registration Date: 04/30/2025
Expiration Date: 04/29/2027



State of New Jersey

Department of Labor and Workforce Development Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Benard Associates, Inc.
2025

Responsible Representative(s):

Benard Thomas, Jr., President

Responsible Representative(s):

Diane Thomas, Secretary

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

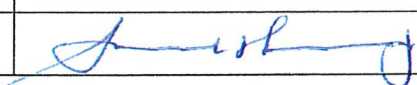
This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

CERTIFICATION OF NON-DEBARMENT
FOR FEDERAL GOVERNMENT CONTRACTS
N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)

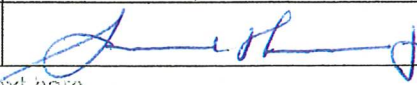
This certification shall be completed, certified to, and submitted to the contracting unit prior to contract award, except for emergency contracts where submission is required prior to payment.

PART I: VENDOR INFORMATION	
Individual or Organization Name	Benard Associates, Inc
Physical Address of Individual or Organization	321 Hamburg Tpke, Wayne, NJ 07470
Unique Entity ID (if applicable)	FMK8PA8K3ZM5
CAGE/NCAGE Code (if applicable)	4TZQ6
Check the box that represents the type of business organization:	

- ☐ Sole Proprietorship (skip Parts III and IV) ☐ Non-Profit Corporation (skip Parts III and IV)
- ☒ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC) ☐ Partnership
- ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

PART II – CERTIFICATION OF NON-DEBARMENT: Individual or Organization			
I hereby certify that the individual or organization listed above in Part I is not debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the <name of contracting unit> is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by <type of contracting unit> to notify the <type of contracting unit> in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the <type of contracting unit>, permitting the <type of contracting unit> to declare any contract(s) resulting from this certification void and unenforceable.			
Full Name (Print):	Benard Thomas, Jr	Title:	President
Signature:		Date:	7-1-25

PART III – CERTIFICATION OF NON-DEBARMENT: Individual or Entity Owning Greater than 50 Percent of Organization	
Section A (Check the Box that applies)	
☐	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of its voting stock, or of the partner in the partnership who owns more than 50 percent interest therein, or of the member of the limited liability company owning more than 50 percent interest therein, as the case may be.

Name of Individual or Organization	Benard Associates, Inc		
Physical Address	321 Hamburg Tpke, Wayne, NJ 07470		
OR			
☒	No one stockholder in the corporation owns more than 50 percent of its voting stock, or no partner in the partnership owns more than 50 percent interest therein, or no member in the limited liability company owns more than 50 percent interest therein, as the case may be.		
Section B (Skip if no Business entity is listed in Section A above)			
☐	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of the voting stock of the organization's parent entity, or of the partner in the partnership who owns more than 50 percent interest in the organization's parent entity, or of the member of the limited liability company owning more than 50 percent interest in organization's parent entity, as the case may be.		
Stockholder/Partner/Member Owning Greater Than 50 Percent of Parent Entity			
Physical Address			
OR			
☐	No one stockholder in the parent entity corporation owns more than 50 percent of its voting stock, no partner in the parent entity partnership owns more than 50 percent interest therein, or no member in the parent entity limited liability company owns more than 50 percent interest therein, as the case may be.		
Section C – Part III Certification			
I hereby certify that no individual or organization that is debarred by the federal government from contracting with a federal agency owns greater than 50 percent of the Organization listed above in Part I or, if applicable, owns greater than 50 percent of a parent entity of <name of organization>. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the <name of contracting unit> is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award <type of contracting unit> to notify the <type of contracting unit> in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the <type of contracting unit>, permitting the <type of contracting unit> to declare any contract(s) resulting from this certification void and unenforceable.			
Full Name (Print):	Benard Thomas, Jr	Title:	President
Signature:		Date:	7-1-25

Type text here

Part IV – CERTIFICATION OF NON-DEBARMENT: Contractor – Controlled Entities**Section A**

Below is the name and address of the corporation(s) in which the **Organization listed in Part I** owns more than 50 percent of voting stock, or of the partnership(s) in which the **Organization listed in Part I** owns more than 50 percent interest therein, or of the limited liability company or companies in which the **Organization listed above in Part I** owns more than 50 percent interest therein, as the case may be.

Name of Business Entity**Physical Address******Add additional sheets if necessary******OR**

The **Organization listed above in Part I** does not own greater than 50 percent of the voting stock in any corporation and does not own greater than 50 percent interest in any partnership or any limited liability company.

Section B (skip if no business entities are listed in Section A of Part IV)

Below are the names and addresses of any entities in which an entity listed in Part III A owns greater than 50 percent of the voting stock (corporation) or owns greater than 50 percent interest (partnership or limited liability company).

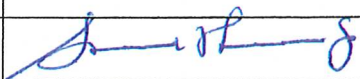
**Name of Business Entity Controlled by Entity
Listed in Section A of Part IV****Physical Address******Add additional Sheets if necessary******OR**

No entity listed in Part III A owns greater than 50 percent of the voting stock in any corporation or owns greater than 50 percent interest in any partnership or limited liability company.

Section C – Part IV Certification

I hereby certify that the **Organization listed above in Part I** does not own greater than 50 percent of any entity that that is debarred by the federal government from contracting with a federal agency and, if applicable, does not own greater than 50 percent of any entity that in turns owns greater than 50 percent of any entity debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the **<name of contracting unit>** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by **<type of**

contracting unit> to notify the **<type of contracting unit>** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the **<type of contracting unit>**, permitting the **<type of contracting unit>** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Benard Thomas, Jr	Title:	President
Signature:		Date:	7-1-25

To be completed, signed and returned with Bid.

EQUIPMENT CERTIFICATION

Addition to Baxel Hall

Bid No. **25-16**

Bid Date **July 1, 2025**

In accordance with N.J.S.A. 18A:18A-23, I hereby certify that

A) Benard Associates, Inc *(Name of Company)* owns all the necessary equipment as required by the specifications and to complete the specified public work project.

or

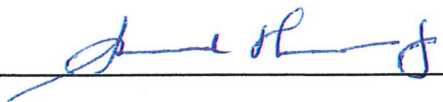
B) _____ *(Name of Company)* leases or controls all the necessary equipment as required by the specifications and complete the specified public work project.

PLEASE NOTE: If your company is not the actual owner of the equipment, **you shall submit with the bid**

1. A certificate stating the source from which the equipment will be obtained and
2. Obtain and submit with the bid a certificate from the owner and person in control of the equipment, definitely granting to the bidder the control of the equipment required during such time it may be necessary for the completion of that portion of the contract for which said equipment will be necessary.

Name of Company Benard Associates, Inc

Authorized Agent Benard Thomas, Jr Title President

Authorized Signature 

UNION COUNTY VOCATIONAL-TECHNICAL SCHOOLS
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

BID SOLICITATION/PROPOSAL TITLE Addition to Baxel Hall

VENDOR/BIDDER NAME

Benard Associates, Inc

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at <https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Vendors/Bidders must review this list prior to completing the below certification. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX

☒ I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

OR

☐ I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities _____

Relationship to Vendor/ Bidder _____

Description of Activities _____

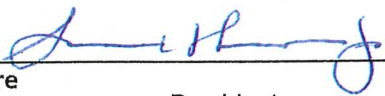
Duration of Engagement _____

Anticipated Cessation Date _____

Attach Additional Sheets If Necessary

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor/Bidder, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor/Bidder is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.


Signature

Benard Thomas, Jr President

Print Name and Title

7-1-25
Date

Version REV. 2.1 2021

This form is to be completed, certified and submitted prior to the award of contract.

To be completed, signed and returned with Bid.
NON-COLLUSION AFFIDAVIT

Addition to Baxel Hall

Bid No. **25-16**

Bid Date **July 1, 2025**

I, Benard Thomas, Jr of the City of Wayne

in the County of Passaic and the State of New Jersey

of full age, being duly sworn according to law on my oath depose and say that:

I am President of the Benard Associates, Inc
Title Name of Company

I am the bidder making the Proposal for the above names contract, and that I executed the said Proposal with full authority so to do; that I have not, directly or indirectly, entered into any agreement, participated in any collusion, discussed any or all parts of this proposal with any potential bidders, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named bid, and that all statements contained in said Proposal and this affidavit are true and correct, and made with full knowledge that the Union County Vocational-Technical Schools relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said bid.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees of bona fide established commercial or selling agencies maintained by

Benard Associates, Inc

(Print Name of Contractor/Vendor)

Subscribed and sworn to: [Signature]
(SIGNATURE OF CONTRACTOR/VENDOR)

before me this 1 day of July, 2025.
Month Year

[Signature]
NOTARY PUBLIC SIGNATURE

Carol A. Beun
Print Name of Notary Public

My commission expires 7/27/29.
Month Day Year

SEAL

STAMP

To be completed, signed and returned with Bid.

PRE-QUALIFICATION AFFIDAVIT—NO MATERIAL ADVERSE CHANGE

The below affidavit must be submitted with your bid for projects over \$20,000.00 pursuant to N.J.S.A. 18A:18A-32:

I, Benard Thomas, Jr of the City of Wayne
in the County of Passaic and the State of New Jersey
of full age, being duly sworn according to the law on my oath depose and say that:

No Material Adverse Change in Qualification

I am President (Position in Company), and the bidder for the above named project. The answers to the following statements are true and correct and that there has been no material adverse change in the qualification information subsequent to the latest statement submitted as required (N.J.S.A. 18A:18A-32 et seq.) as amended, except as set forth herewith. I further certify that there is not now pending any litigation or other action that may jeopardize my rating, status or contract limits from their current limits.

Notice of Classification (DPMC 27)

Benard Associates, Inc (Name of Company) is classified by the State of New Jersey pursuant to N.J.S.A. 52:35-1 et seq. This Classification became effective 6-19-24 thru 6-18-26 (Date)

Type of Contract/Trade Classified: C008 General Construction C009 General

Classification Approved Amount \$ 100 million

A copy of my valid and active prequalification/classification certificate from the Department of Treasury, Division of Property Management and Construction has been submitted with this bid.

Total Amount of Uncompleted Contracts (DPMC 701)

The total amount of uncompleted work is \$ 4,726,579.00 as of 7-1-25 (Date).

A copy of the company's Total Amount of Uncompleted Contracts form is required to be submitted with the bid.

NJSDA Prequalification

The Benard Associates, Inc (Name of Company), pursuant to N.J.S.A.18A:7G-33, is prequalified with the NJSDA on contracts for "school facilities" projects as defined by code. NJSDA prequalification is not a requirement for maintenance projects.

[Signature] 7-1-25
SIGNATURE OF AUTHORIZED REPRESENTATIVE Date

Sworn and subscribed to before me this 1 day of July in the Year 2025.
Carol A Bern Carol A Bern Notary Public of NJ
SIGNATURE OF NOTARY Print Name of Notary

My Commission Expires 7/27/29 -----SEAL-----
Month Day Year

To be completed, signed and returned with Bid.

PREVAILING WAGES COMPLIANCE CERTIFICATION

Baxel Hall Addition for Union County Vocational-Technical Schools at UCNJ Union College Scotch Plains Campus

The Union County Vocational-Technical School determines that this is a public works project that in total will exceed \$2,000.00 (two thousand dollars), therefore prevailing wages rules and regulations apply as promulgated by the New Jersey Prevailing Wage Act and in conformance with N.J.S.A. 34:11-56:25 et seq.

Certification

I certify that our company understands that this project of the Union County Vocational-Technical Schools requires prevailing wages to be paid in full accordance with the law.

I further certify that all subcontractors named in this bid understand that this project requires the subcontractor to pay prevailing wages in full accordance with the law.

Non-compliance Statement

If it is found that any worker, employed by the contractor or any subcontractor covered by said contract, has been paid a rate of wages less than the prevailing wage required to be paid by such contract, the Board may begin proceedings to terminate the contractor's or subcontractor's right to proceed with the work, or such part of the work as to which there has been a failure to pay required wages and to prosecute the work to completion or otherwise. The contractor and his sureties shall be liable for any excess costs occasioned thereby to the public body.

NOTIFICATION OF VIOLATIONS – New Jersey Department of Labor and Workforce Development

Has the bidder or any person having an "interest" with the bidder, been notified by the New Jersey Department of Labor and Workforce Development by notice issued pursuant to N.J.S.A. 34:11-56:37 that he/she has been in violation for failure to pay prevailing wages as required by the 18 within the last five (5) years?

* Yes _____ No X

*If yes, please attach a signed document explaining any/or all administrative proceedings with the Department within the last five (5) years. Please include any pending administrative proceedings with the Department if any.

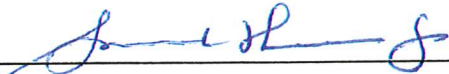
Submission of Certified Payroll Records

All certified payroll records are to be submitted to the person named below who is coordinating the activities for the project:

Janet Behrmann, School Business Administrator/Board Secretary
Union County Vocational-Technical Schools

Name of Company _____ Benard Associates, Inc

Authorized Agent _____ Benard Thomas, Jr

Authorized Signature _____ 

To be completed, signed and returned with Bid.

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: Benard Associates, Inc

Organization Address: 321 Hamburg Tpke

City, State, ZIP: Wayne, NJ 07470

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☒ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☐ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

Part II Check the appropriate box

- ☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who owns a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**
- OR**
- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
Benard Thomas, Jr	8 Chimney Lane, Wayne, NJ 07470
Diane Thomas	8 Chimney Lane, Wayne, NJ 07470

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. Attach additional sheets if more space is needed.

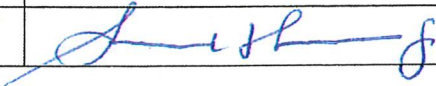
Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets if more space is needed.

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the *Union County Vocational-Technical Schools* is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the *Union County Vocational-Technical Schools* to notify the *Union County Vocational-Technical Schools* in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the *Union County Vocational-Technical Schools* to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Benard Thomas, Jr	Title:	President
Signature:		Date:	7-1-25

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

To be completed, signed and returned with Bid.

SUBCONTRACTOR'S DISCLOSURE FORM

Addition to Baxel Hall

Bid No. **25-16**

Bid Date July 1, 2025

The Benard Associates, Inc (Name of Bidding Company)

Please Check One! ☒ will sub-contract a portion of this project.
☐ will not sub-contract any portion of this project.

Authorized Agent Benard Thomas, Jr **Title** President
Signature of Bidder [Signature] **Date** 7-1-25

If the bidder is not going to subcontract any portion of this project, the bidder need not complete any further part of this document. If the bidder will subcontract any of the following:

- Plumbing/gas fitting work;
- Electrical work, tele-data, fire alarm or security systems

the bidder must do the following:

- ☐ Identify the contract number and type of work he intends to subcontract;
- ☐ Provide the name, address and other pertinent information about the subcontractor;*
- ☐ If the cost of the work by the subcontractor shall exceed the amounts listed below, the bidder shall provide in the bid package submission the following documents:

Please list subcontractor(s) on the following pages. Bidders may make extra copies of the following pages.

** Failure to identify the names and addresses of any subcontractors required to be named in the bid, or to submit the appropriate documents for each such subcontractor, may be cause for the bid to be rejected as being non-responsive.*

(Form continued on next page)

SUBCONTRACTOR'S DISCLOSURE STATEMENT (Continued)**Return With Bid****Addition to Baxel Hall**

Bid No. 25-16

Bid Date July 1, 2025**4. Sub-Contractor for STRUCTURAL STEEL & ORNAMENTAL IRON WORK**Name of Subcontracting Company Sparta SteelAddress 35 Woodport Rd,City, State, Zip Sparta NJ 07871Telephone 973-729-3460 Fax 201-726-0871E-Mail peter@spartasteelcorp.com FEIN No: 223-242-557/000Authorized Agent Sparta Steel Title VP

Will the cost of the sub-contract exceed \$20,000.00?

☒ Yes Estimated Value of Contract \$ 2,100,000.00☐ No Estimated Value of Contract \$ _____If checked **yes**, the sub-contractor must be pre-qualified to perform the work. The bidder must provide in the bid package the following:☐ The subcontractor's Notice of Classification;Certification of EquipmentThe Benard Associates Inc hereby certifies the above named
Name of Bidding Company

subcontractor has the personnel, equipment, experience, financial and sufficient means to complete their portion of the contract in full accordance with the bid specifications.

Benard Thomas, Jr
Authorized Agent (Print) -- Bidder[Signature]
Signature of Authorized Agent--Bidder
(Form continued on next page)

To be completed, signed and returned with Bid.

SWORN CONTRACTOR CERTIFICATION; QUALIFICATIONS AND CREDENTIALS
(Bidder's Certification)

Pursuant to N.J.S.A. 18A:7G-37, a pre-qualified contractor seeking to bid on school facilities projects, and any subcontractors, that are required to be named under N.J.S.A. 18A:7G-1 et seq. shall, as a condition of bidding, submit this Sworn Contractor Certification regarding qualifications and credentials.

I, Peter Ventricelli, the principal owner or officer of the company certify that the forging statements are true and our firm has the following qualifications and credentials:

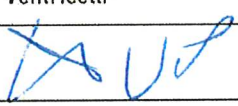
- A current, valid certificate of registration issued pursuant to "The Public Works Contractor Registration Act," N.J.S.A. 34:11-56:48 et seq. A copy of which is submitted with its bid;
- A current valid contractor trade license required under applicable New Jersey Law for any specialty trade or specialty area in which the firm seeks to perform work, a copy of which is submitted with its bid;

During the term of the school facilities project, I as principal owner or officer of the company or corporation, as the contractor, will have in place a suitable quality control and quality assurance program and appropriate safety and health plan.

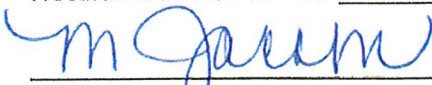
Certify that, at the time of bidding, the amount of the bid proposal and value of all of its outstanding incomplete contracts does not exceed the firm's existing aggregate rating limit.

Name of Company Sparta Steel Corp

Name of Owner or Officer Peter Ventricelli

Signature of Owner or Officer 

Notarized before me this 27 day of June, 2025



NOTARY PUBLIC SIGNATURE

Month Year

Michelle Jacobs

Print Name of Notary Public

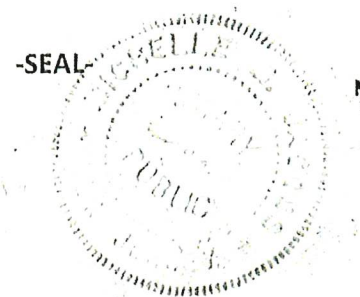
My commission expires March 23, 2030

Month

Day

Year

-SEAL-


Michelle Jacobs
NOTARY PUBLIC
State of New Jersey
My Commission Expires 3/23/2030

STAMP

Michelle Jacobs
NOTARY PUBLIC- STATE OF NEW JERSEY
MY COMMISSION EXPIRES March 23, 2030.

To be completed, signed and returned with Bid.

PRE-QUALIFICATION AFFIDAVIT—NO MATERIAL ADVERSE CHANGE

The below affidavit must be submitted with your bid for projects over \$20,000.00 pursuant to N.J.S.A. 18A:18A-32:

I, Peter Ventricelli of the City of Sparta
in the County of Sussex and the State of NJ
of full age, being duly sworn according to the law on my oath depose and say that:

No Material Adverse Change in Qualification

I am VP (Position in Company), and the bidder for the above named project. The answers to the following statements are true and correct and that there has been no material adverse change in the qualification information subsequent to the latest statement submitted as required (N.J.S.A. 18A:18A-32 et seq.) as amended, except as set forth herewith. I further certify that there is not now pending any litigation or other action that may jeopardize my rating, status or contract limits from their current limits.

Notice of Classification (DPMC 27)

Sparta Steel Corp (Name of Company) is classified by the State of New Jersey pursuant to N.J.S.A. 52:35-1 et seq. This Classification became effective 11-8-2024 (Date)

Type of Contract/Trade Classified: C029 STRUCTURAL STEEL & ORNAMENTAL IRON

Classification Approved Amount \$ 60,000,000.00

A copy of my valid and active prequalification/classification certificate from the Department of Treasury, Division of Property Management and Construction has been submitted with this bid.

Total Amount of Uncompleted Contracts (DPMC 701)

The total amount of uncompleted work is \$ 9,691,784.00 as of 6/27/2025 (Date).

A copy of the company's Total Amount of Uncompleted Contracts form is required to be submitted with the bid.

NJSDA Prequalification

The Sparta Steel Corp (Name of Company), pursuant to N.J.S.A. 18A:7G-33, is prequalified with the NJSDA on contracts for "school facilities" projects as defined by code. NJSDA prequalification is not a requirement for maintenance projects.

6-27-2025

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Date

Sworn and subscribed to before me this 27 day of June in the Year 2025

Michelle Jacobs
SIGNATURE OF NOTARY

Michelle Jacobs

Notary Public of NJ

Print Name of Notary

My Commission Expires 3 Month 23 Day 2030 Year **SEAL**

Michelle Jacobs
NOTARY PUBLIC
State of New Jersey

My Commission Expires 3/23/2030

Michelle Jacobs
NOTARY PUBLIC- STATE OF NEW JERSEY
MY COMMISSION EXPIRES March 23, 2030.

To be completed, signed and returned with Bid.

CONTRACTOR REGISTRATION CERTIFICATION

Public Works

Addition to Baxel Hall

Bid No. **25-16**

Bid Date **July 1, 2025**

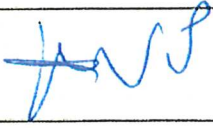
It is the determination of the Union County Vocational-Technical that this is a public works project which contract amount in total will exceed \$2,000.00 (two thousand dollars), therefore, pursuant to the Public Works Contractor Registration Act -- N.J.S.A. 34:11-56.48 et seq., contractors are to be aware of the following:

No contractor shall bid on any contract for public work as defined in N.J.S.A.34:11-56.26 unless the contractor is registered pursuant to this act. No contractor shall list a subcontractor in a bid proposal for the contract unless the subcontractor is registered pursuant to N.J.S.A.34:11-56.48 et seq., at the time the bid is made. No contractor or subcontractor, including a subcontractor not listed in the bid proposal, shall engage in the performance of any public work subject to the contract unless the contractor or subcontractor is registered pursuant to that act.

I certify that our company understands that the project of the Union County Vocational-Technical Schools requires that all contractors and subcontractors listed in this proposal possess a valid Contractor Registration Certificate at the time the proposal is received by the Board and furthermore certify that I will provide copies of the valid certificates prior to the award of contract.

Name of Company Sparta Steel Corp

Authorized Agent Peter Ventricelli Title VP

Authorized Signature 

Certificate Number
607232

Registration Date: 09/18/2024
Expiration Date: 09/17/2026



State of New Jersey

Department of Labor and Workforce Development Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Responsible Representative(s):

Sheila Ventricelli, President

A handwritten signature in black ink, appearing to read "R. Asaro-Angelo".

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

Sparta Steel Corporation
2024



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE & ENTERPRISE SERVICES

P.O. BOX 026

TRENTON, NJ 08625-026

PHONE: 609-292-2146 FAX: 609-984-6679

PHIL MURPHY
Governor

SHEILA OLIVER
Lt. Governor

ELIZABETH MAHER MUOIO
State Treasurer

5-YEAR RECERTIFICATION

APPROVED

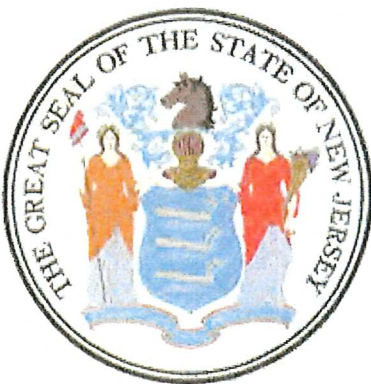
under the

Small Business Set-Aside Act

This certificate acknowledges SPARTA STEEL CORPORATION as a Category 6 Approved Small Business Enterprise (SBE) that has met the criteria established by N.J.A.C. 17:13.

In order for this certification to remain in effect **throughout the 5 year certification period**, the business **must submit annual verification statements** attesting that there has been no change in ownership, control, or any other factor of the business affecting eligibility for certification as a small business. The verification statements must be submitted **not more than 60 days** prior to the anniversary of the certification approval.

If the business fails to submit the annual verification statement by the anniversary date, or a renewal by its expiration date, the certification will lapse and the business will be removed from the system (SAVI) that lists small business entities. If the business seeks to be certified again, it will have to reapply by submitting a new application.



Peter Lowicki
Deputy Director

Issued: 8/28/2023

Certification Number: A0395-95

*Expiration: 8/28/2028

*As noted above, in order to maintain its certification status, the business must submit verification statements for each of the five years.

**CONTRACTOR NOTICE OF PREQUALIFICATION**

for

Sparta Steel Corp
35 Woodport Road
Sparta, NJ 07871

In accordance with N.J.S.A. 18A:7G-41 and any rules and regulations issued pursuant hereto, your firm has been approved with the NJSDA for Prequalification:

Effective Date: October 17, 2024

Expiration Date: November 7, 2026

Aggregate Limit: \$60 Million

☐ Construction Manager as Constructor	☐ Sprinkler Systems	☐ Pile Driving
☐ Design Build	☐ Sheet Metal (Mechanical)	☐ Prefabrication Buildings
☐ General Construction	☐ Electrical	☐ Prefabrication Music/Sound Clean Rooms
☐ General Construction/Alterations & Additions	☐ Communications Systems	☐ Relocatable Buildings
☐ Partitions/Ceilings	☐ Fire Alarm/Signal Systems	☐ Asbestos Removal/Treatment
☐ Doors & Hardware	☐ Security/Intrusion Alarms	☐ Asbestos Removal/Mechanical
☐ Windows	☐ Audio Visual Systems	☐ Waste Removal Toxic/Hazardous
☐ Siding & Gutters	☐ Site Work	☐ Radon Mitigation
☐ Carpeting	☐ Sewage & Water Treatment Plants	☐ Lead Paint Abatement
☐ Flooring/Tile	☐ Sewer Piping & Storm Drains	☐ Detention Equipment Systems
☐ Millwork	☐ Landscape Construction	☐ Energy Management Systems
☐ Insulation	☐ Underground Water & Utilities	☐ Elevators
☐ Acoustical	☐ Road Construction & Paving	☐ Museum Exhibits
☐ Concrete/Foundation Footings/Masonry Work	☐ Athletic Fields/Tracks/Courts	☐ Test Boring
☐ Gunite	☐ Athletic Fields/Synthetic Turf	☐ Well Drilling
☐ Demolition	☐ Pumping Stations	☐ Microbial Remediation
☐ Fencing	☐ Landscape Irrigation	☐ Food Service Equipment
☐ Historical Light Fixture Restoration	☐ Roofing-Membrane EPDM	☐ School Furnishings
☐ Historical Restoration	☐ Roofing-Membrane PVC/CPE/CSPE	☐ Lab Furniture/Equipment
☐ Pre-Cast Concrete	☐ Roofing-Membrane Modified Bitumen	☐ Seating/Bleachers
☐ Curtain Walls	☐ Roofing-Urethane	☐ Swimming Pools
☐ Architectural Cast Iron	☐ Roofing-Built Up	☐ Dust Collectors
☐ Welding	☐ Roofing-Metal	☐ Signage & Graphics
☒ Structural Steel & Ornamental Iron	☐ Roofing-Tile/Slate/Shingles	☐ Septic Systems
☐ Plumbing	☐ Caulking & Waterproofing	☐ Stage Equipment
☐ Oil & Gas Burners	☐ Scaffolding	☐ Underground Storage Tanks/Closure & Installation
☐ HVACR	☐ Roofing-Historical Sites	☐ Underground Storage Tanks/Installation
☐ Boilers (New Repair)	☐ Roofing-TPO	☐ Underground Storage Tanks/Closure
☐ Service Station	☐ Painting-General	☐ UST/Tank Testing
☐ Solar Energy Systems	☐ Painting-Tanks/Steel Structures/Elevated Structures	☐ Underground Storage Tanks/Corrosion Protection Systems Analysis
☐ Energy Services (ESCO)	☐ Painting-Historical Sites	☐ Above Ground Storage Tanks
☐ Geothermal Loop Systems	☐ Sandblasting	☐ Site Remediation
☐ Fireproof Applications	☐ Divers	☐ Inside Plant Cable
☐ Insulation (Mechanical)	☐ Barges	☐ Outside Plant Cable
☐ Fire Suppression Systems	☐ Bulkhead & Docks	☐ Fiber Installation & Splicing
☐ Control Systems	☐ Jetty & Breakwater	
☐ Parking & Control Systems	☐ Dredging	

ANY ATTEMPT TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS NOTICE MAY RESULT IN PROSECUTION, DEBARMENT, AND/OR DISQUALIFICATION.

Information contained in this notice can be verified at: <https://sda03.njsda.gov/PublicReportsUI/VendorSearch.aspx>



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION
33 W. STATE STREET
PO BOX 034
TRENTON, NEW JERSEY 08626-0034

REPLY TO:
TEL: (609) 943-3400
FAX: (609) 292-7661

**TOTAL AMOUNT OF
UNCOMPLETED CONTRACTS**

(This form is to be used with the NOTICE OF CLASSIFICATION when submitting bids to the Department of Education.)

I Certify that the amount of uncompleted work on contracts is \$ 9,691,784.00

The amount claimed includes uncompleted portions of all currently held contracts from all sources (public and private) in accordance with N.J.A.C. 17:19-2.13.

I further certify that the amount of this bid proposal, including all outstanding incomplete contracts does not exceed my prequalification dollar limit.

Respectfully submitted,

By Sparta Steel Corp

Name of Firm

Signature

VP

Title
35 Woodport Rd, Sparta NJ 07871

Business Address

Phone
973-729-3460

Sworn to and
subscribed before me
This day of
20 06-30-2025

Notary Public
Michelle Jacobs

DPM/Michelle Jacobs
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES March 23, 2025

NJSDA TOTAL AMOUNT OF UNCOMPLETED CONTRACTS

I certify that the Firm's total amount of uncompleted construction work (defined as the total contract value of unbilled work - including public and private) as of the bid due date is \$ 9,691,784.00

A firm may exclude from "uncompleted construction work" the following:

- "Non-at-Risk" construction management services (also known as "fee only" construction management services) where the firm is acting strictly as an agent for the owner.
- On any project where the firm was awarded a single prime contract which encompasses work to be performed by a subcontractor in a principal trade defined as plumbing and gas fitting; steam and hot water heating and ventilation; electrical; or structural steel and ornamental iron work, the firm may calculate the value of the awarded contract by deducting eighty-five percent (85%) of the actual subcontract price of the work to be performed by principal trade(s) from the actual price of the contract awarded to it. The firm will have the burden of proving that the work is encompassed by the principal trades and the value of the amount of work performed by those principal trades.

I further certify that the amount of this bid proposal, including the amount listed above does not exceed my New Jersey Schools Development Authority, Aggregate Rating limit.

Respectfully submitted,

SPARTA STEEL CORP

By: _____

Name of Firm

Signature
Peter Ventricelli VP

Type or Print Name and Title
35 Woodport Rd, Sparta NJ 07871

Business Address

973-729-3460

Telephone

Affix
Corporate
Seal

06-30-2025

SPARTA STEEL CORPORATION
35 WOODPORT ROAD
SPARTA, NJ 07871

State of New Jersey



DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND
CONSTRUCTION
33 WEST STATE STREET - P.O. BOX 034
TRENTON, NEW JERSEY 08625-0034



NOTICE OF CLASSIFICATION

In accordance with N.J.S.A. 18A:18A-27 et seq (Department of Education) and N.J.S.A. 52:35-1 (Department of the Treasury) and any rules and regulations issued pursuant hereto, you are hereby notified of your classification to do State work for the Department (s) as previously noted.

Aggregate Amount	Trade(s) & License(s)	Effective Date	Expiration Date
\$60,000,000	C029 -STRUCTURAL STEEL & ORNAMENTAL IRON	11/08/2024	11/07/2026

- Licenses associated with certain trades are on file with the Division of Property Management & Construction (DPMC).
- Current license information must be verified prior to bid award.
- A copy of the DPMC 701 Form (Total Amount of Uncompleted Projects) may be accessed from the DPMC website at <https://www.nj.gov/treasury/dpmc/Assets/Files/DPMC701.pdf>.

ANY ATTEMPT BY A CONTRACTOR TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS FORM MAY RESULT IN PROSECUTION AND/OR DEBARMENT, SUSPENSION OR DISQUALIFICATION. INFORMATION ON AGGREGATE AMOUNTS CAN BE VERIFIED ON THE [DPMC WEB SITE](#).